

To: Instructor Name

From: provost@rit.edu

Reply to: starfish@rit.edu

Subject: Academic Progress Report message from Provost Granberg

Dear Colleagues,

I hope your semester is off to a great start. As many of you know, one of the resources available to faculty to support student success is RIT's academic alert system, Starfish. Your feedback to students through this system is an integral part of their success. That's why I urge you to use Starfish to alert undergraduate students as soon as you have concerns that they may be at risk in your class.

Although many of you use Starfish, we still have work to do. Last year, only 44 percent of all students who earned a D, failed, or withdrew from a class received academic alerts.

Here are a few things to keep in mind regarding the alert system:

- There will be two Academic Progress Reports scheduled at key points during the semester for instructors to share timely academic concerns with students.
- On Monday, September 16, the first Academic Progress Report will open.
- When the Academic Progress Report opens, you will receive a reminder email with more details, including how to access Starfish and submit reports.

Thank you for using Starfish to communicate with students. Your observations, perspectives, and advice are vital to each student's educational experience at RIT.

Sincerely,

Ellen Granberg
Provost and Senior Vice President for Academic Affairs

Need more information about using Starfish? www.rit.edu/starfish

Have questions about Starfish? starfish@rit.edu

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