

Graduate Course Academic Concerns to Student

From: sxbrla@rit.edu

ReplyTo: sxbrla@rit.edu

Subject: Academic Alert for Jane Smith in Microbiology

When you send an alert to a student, the system will generate a standardized email directly to the student from your email address.

Dear Jane,

Your name (as it appears in SIS), the student's name, and the name of the course are auto-populated in the email.

Your instructor, Stephanie Bauschard, has the following concerns regarding your academic performance in Introduction to Microbiology:

Jane, I am concerned about how your lack of involvement with the group project is going to impact your final grade. Let's chat about how you can get back on track.

Your personalized comments to the student(s) will be included in the email. You can add comments when using the 'Raise Flag' function.

Please follow up immediately with your instructor for help and to plan your next steps.

Notification of this alert has also been sent to your academic department.

The academic alert system is made available to students, advisors and instructors through the division of Academic Affairs. It is designed to help you succeed at RIT by connecting you with support and resources. If you have questions about the Starfish system, please contact us at starfish@rit.edu

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