

## Email Template: Keep up the Good Work Kudos to Student

**From:** sxbrla@rit.edu

**Reply To:** sxbrla@rit.edu

**Subject:** [Student's Full Name], keep up the good work in [Course Name]

When you send a kudos to a student, the system will generate a standardized email directly to the student from your email address.



### Keep Up The Good Work!

Dear [Student's First Name],

Your name (as it appears in SIS), the student's name, and the name of the course are auto-populated in the email.

Your instructor, [Instructor First and Last Name], has sent this kudos to encourage you to keep up the good work in [Course Name]. Continue to focus on skills and behaviors that lead to success!

Instructor comments:

Your personalized comments to the student(s) will be shown in the 'Instructor comments' section of the email. You can add comments in a report or when using the 'Raise Flag' function.

*You have maintained a 92% in the class. Great job! Please feel free to visit my office hours anytime during the semester to check in.*

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The academic alert system is made available to students, advisors and instructors through the division of Academic Affairs. It is designed to help you succeed at RIT by connecting you with support and resources. If you have questions about the Starfish system, please contact us at [starfish@rit.edu](mailto:starfish@rit.edu)

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