

Multiple Academic Concerns to Student

From: sxbrla@rit.edu

ReplyTo: sxbrla@rit.edu

Subject: Academic Alert for Jane Smith in Microbiology

When you send an alert to a student, the system will generate a standardized email directly to the student from your email address.

Dear Jane,

Your name (as it appears in SIS), the student's name, and the name of the course are auto-populated in the email.

Your instructor, Stephanie Bauschard, has identified concerns regarding your performance in Introduction to Microbiology. Please contact your instructor as soon as possible to discuss these concerns. This alert has also been shared with your academic advisor.

Instructor comments:

Your personalized comments to the student(s) will be shown in the 'Instructor comments' section of the email. You can add comments in a survey or when using the 'Raise Flag' function.

Jane, your lack of posting in our online discussions is hurting both your assignment and participation grades and I am concerned you are not prepared for the first exam. Please review the syllabus and contact me to discuss how you can get back on track.

We recommend you utilize the following RIT resources:

- Primary Academic Advisor and/or NTID Counselor/Advisor – contact information can be found in your [SIS Student Center](#)
- Academic support resources for:
 - RIT students - Academic Support Center www.rit.edu/asc
 - NTID supported students – NTID Learning Consortium www.ntid.rit.edu/nlc/

The academic alert system is made available to students, advisors and instructors through the division of Academic Affairs. It is designed to help you succeed at RIT by connecting you with support and resources. If you have questions about the Starfish system, please contact us at starfish@rit.edu

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