

Outlook 2010 CIS Email Setup

This tutorial is to setup Outlook 2010 for use with CIS email accounts.

Outlook 2010 Setup

If this is the first time starting up Outlook, an "Add New Account" window will appear.

If you are adding an additional account:

File> +Add New Account

Enter your Name, CIS email address, & CIS password.

Next

Agree to using an unencrypted connection

Click "Finish" and your Outlook 2010 setup should be complete.