

# Wiki Request Overview

## Wiki Requests

If you would like a new wiki space, please review the notes below then refer to the *Types of Wiki Requests* and fill out the appropriate request form. When the form is complete, click the Submit Wiki Request button to submit your request for approval.

Please take a moment read this information thoroughly to help us create a wiki space to meet your needs properly the first time.

If you have any questions please contact us in [Academic Technology Support](#) before submitting your request.

We ask that you fill out the form for all requests instead of calling our office as it automates aspects of the wiki creation for us.

### Wiki spaces are only available at the request of RIT Faculty or Staff

- Wiki spaces for course work must be requested by the instructor of the course.
- Wiki spaces for student groups must be requested by a Faculty or Staff advisor.
- In all cases the faculty or staff member is expected to maintain oversight of the space to ensure it respects [RIT's Code of Conduct for Computer Use](#), it respects [RIT's Information Access & Protection Standard](#), and it is an appropriate use of RIT resources.

To place a request you must be logged in to the wiki with your RIT Account which is classified as Faculty or Staff. The Log In link is found to the upper right of this page. If you see your a person or icon to the upper right instead of "Log In" there, you are currently signed in to the wiki and may proceed with your request.

## Types of Wiki Requests

Please review the types of requests below and fill out the appropriate form for the type of wiki you would like.

1. **Personal Wiki Spaces:** Faculty and Staff may activate a Personal Space on their account without submitting a request to support. A personal space can act as a practice area to learn the wiki or try things out, or other activities such as housing your research or managing personal projects. To turn on your Personal Space right now, please follow these [instructions](#).
2. **Course Wiki Space:** Use this form to request a wiki space for an individual semester of a course. Academic Technology Support will add your classlist to the wiki space granting your students access.

*You must be logged in with a Faculty or Staff account to access this link.*

3. **General Use Wiki Space:** This wiki request form is best for projects that are not associated with an official RIT course. General wiki spaces do not have a course number, and therefore have no students or instructors. Examples of general wiki spaces include wikis for club or student organizations, committees for university projects and initiatives, wiki spaces serving as a template for others to copy, and departmental documentation.

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